LANCASTER CITY COUNCIL
Promoting City, Coast & Countryside

Lancaster City Council - Job Description

Job Title:	**Street Cleansing Operative**	**Grade:**	**GGS6**	**Job Code:**	**LCC310**
Job Family:	**Community Services**	**Job Family Group:**	**Maintenance / Semi-Skilled**	**Reports to:**	**Public Realm Supervisor (Cleansing)**
Line Manages: *Title/s & LCC Code	**N/A**				

Job Summary

To work across the district assisting in the delivery of an efficient and effective service by undertaking a wide range of street cleansing duties to the highest possible standard.

Direct Responsibilities

- Areas of work will include assisting with litter management, clearing of fly tipping, graffiti removal, leaf clearance, chewing gum removal, Emptying Litter Bins, cleaning up of spillages and washing of street furniture and signs, removal of dog faeces and weed growth.
- There may be a requirement to drive mechanical sweepers and cage vans up to 3.5 tonnes and it will be expected that the post holder maintains a clear, current driving licence*.
- In accordance with guidelines and with appropriate training, the post holder will be expected to oversee and action the safe removal and disposal of drug paraphernalia.
- Undertake the emptying and replenishing of litter bins across the district to ensure facilities are free and available for public use.
- Tasks of the post will require the appropriate use of both manual and power tools, carts and vehicles.
- To communicate in a polite, courteous and professional manner with members of the public, ensuring you are proactive when advising residents and visitors appropriately.
- You must take responsibility for the cleanliness of your work environment, ensuring any accidents or spillages and cleaned up accordingly.
- Undertake house clearances and disposal from council stock and/or private dwellings.
- Undertake and action seasonal snow clearance, gritting and de-icing will be undertaken in line with current procedure.
- Areas of public space will include, but are not limited to, beaches, streets, public parks and gardens, back alleys and boundaries.
- Ensure you maintain all relevant paperwork/record keeping and complete and return to the office in a timely manner for items such as, but not limited to, fly tipping forms, customer service request forms and vehicle maintenance checks.

- Complete hazard report forms where necessary and ensure health and safety policies and procedures are adhered to at all times.

- To maintain an excellent standard of appearance and conduct as a representative of Lancaster City Council, wear the uniform and personal protective equipment provided to you during works time.

- To assist the grounds maintenance team on related tasks as and when required in line with the business needs.

- Undertake other reasonable manual duties appropriate to the grade and experience of the post holder, adhering to manual handling good practice, as requested by the Public Realm Supervisor, Senior Officers and any reasonable requests by other office staff.

Primary Objectives

In line with the councils ambitions, the post holder will work towards the following objectives in the ambition of Clean, Green and safe Neighbourhoods.

- To ensure all our open spaces are clean, attractive and to assist in gaining an understanding of the different needs of our communities.

- Create a positive image for the district by improving and maintaining the cleanliness of our streets, focusing on litter, fly tipping, graffiti

Primary tasks within the role that will help us achieve on the council ambitions:

- Areas of work will include assisting with litter management, clearing of fly tipping, graffiti removal, leaf clearance, chewing gum removal, cleaning up of spillages and washing of street furniture and signs, removal of dog faeces and weed growth.

- To communicate in a polite, courteous and professional manner with members of the public, ensuring you are proactive when advising residents and visitors appropriately.

- Ensure you maintain all relevant paperwork/record keeping and complete and return to the office in a timely manner for items such as, but not limited to, fly tipping forms, customer service request forms and vehicle maintenance checks.

Staff Management Responsibilities

- Not applicable

Person Specification

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Knowledge & Educational Requirements	Essential Criteria	Desirable Criteria	Assessed by: App Form, Interview, Certificate, Test, Other…
Specialised Qualifications & Training	Full, clean, current driving licence is essential. The post holder may be required to drive mechanical sweepers and cage vans up to 7.5 tonnes.		App Form, Interview, Certificate
Experience	n/a	n/a	App Form, Interview
Job Related Skills, Knowledge & Abilities		Knowledge of relevant health and safety legislations. To have a good knowledge of the area and schedules and adhere to them daily. To have the confidence and ability to work alone and perform efficiently with trust and integrity. To be able to make decisions around there tasks on a daily basis and to feedback to their line manager on any areas which need further resources. To undertake internal operation competency training on vehicles including mechanical sweepers.	App Form, Interview
Personal Attributes Including Interpersonal & Communication Skills	The willingness/ability to work in all weather conditions.		App Form, Interview

Special Requirements/Other	To maintain an excellent standard of appearance and conduct as a representative of Lancaster City Council.		App Form, Interview

Additional information

General Statement
The above duties and responsibilities do not include or define all tasks that may be required of you. Duties and responsibilities may vary without changing the general character or grade of the role.

As a normal part of your job, you are expected to routinely undertake corporate activities on behalf of your Directorate, appropriate to grade of the role.

Learning and Development
You are expected to undertake any training and development appropriate to the current and future needs of the post.

Health & Safety at Work
All members of staff are responsible for fulfilling their health and safety roles and responsibilities, as outlined in the Job Description above. It is the employee's responsibility to ensure that they are familiar with the Council's health and safety policy, procedures, work instructions and relevant risk or other health and safety assessments pertinent to their work tasks, and that they carry out their work tasks in accordance with the significant findings of such.

Equal Opportunities
Lancaster City Council is an Equal Opportunities employer and has equal opportunities policies with which you are expected to comply at all times. The City Council condemns all forms of harassment and is actively seeking to promote a workplace where employees are treated with dignity, respect and without bias.

Community Safety
Section 17 of the Crime and Disorder Act requires local authorities to consider the community safety implications of all their activities. Officers of Lancaster City Council should have an awareness of community safety and consider any community safety implications within their own area of responsibility.

Safeguarding
Lancaster City Council delivers a range of services and activities that impact on the lives of children both directly and indirectly. Safeguarding children, ensuring their welfare, safety and health is of paramount importance. We are committed to providing safe and supportive services that will give children the opportunities to achieve their full potential.

Employee signature:		**Print name:**		**Date:**	
Manager Signature:		**Print name:**		**Date:**	